

# Westfield Township Trustees

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Regular Meeting

April 2, 2012

7:00pm

Trustee Harris opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees present: Ronald Oiler, Gary Harris and James Likley.

## WELCOME GUESTS

## FIRE DEPARTMENT REPORT

Chief Fletcher reporting (report attached)

- ✓ There were 46 runs in the month of March. The breakdown is as follows: 28 Squad, 13 Fire, and 4 MVA.
- ✓ The process of switching to a new billing agent has been delayed due to contractual obligations with Life Force. After discussing this with all parties involved our new target date to make the switch is August 13, 2012 at which time our old contract will expire and our new contract with Medicount Management will begin.
- ✓ This month the department will be set up to receive dispatch information via text message on the member's phones. This program can be used to notify members of training, when a piece of equipment is out of service, etc.
  - Trustee Oiler asked that Lee Evans be added to receive these messages.
  - Chief Fletcher offered to add the Trustees to this messaging program as well.
- ✓ The department is looking at options for replacing the AED Heart Monitors due to age and the discontinuing of parts. The members are evaluating three different options to make the most efficient purchase.
  - We currently have 2 AED's and a Life Pak 500.
  - The Life Pak 500 will be put on the First Responder Vehicle.
- ✓ The chief is working with Chad Gibson from Deer Pass Golf Course to set up an emergency response plan for EMS situations.
  - This plan will address getting patients from out on the course to the parking lot for treatment.
  - The Golf Course would like to plan a fund raiser to purchase an AED.
- ✓ The chief is working with Westfield Insurance Company to schedule and plan an emergency event drill at the campus in the month of October. This drill would include our department as well as other departments in the area.
- ✓ There were 38 Fire Training Hours and 30 EMS Training Hours
- ✓ The first responder vehicle should be in sometime next month. The chief is still looking at options for Lights and sirens.

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Trustee Likley asked how the county wide Tornado Siren Test went. The chief stated that it was actually a state wide test and that it went well in this area. Trustee Likley asked if the chief had any calls from concerned citizens. The chief stated that he did not and that things went off as planned at 9:50am. The chief mentioned that the sirens are generally for individuals that are outdoors at the time and that if you are in your home you should have a weather radio as you may not be able to hear the siren from indoors.

Trustee Likley stated that he did receive a copy of the contract between Westfield Township, Westfield Village and Gloria Glens and that it has been signed. As soon as the Trustees finish signing the contract it will go out to all the entities.

## Cemetery and Parks

Trustee Oiler reporting:

- The Township received two quotes for the new Friendsville Cemetery Sign.
- WSOS sign shop in Freemont quoted \$1245.00 plus Ron added an additional \$150 for the separate Township Trustees sign. This brings the total to \$1395.00.
- Bright Ideas sign shop in Akron quoted \$1745.80 plus \$120.00 for the separate Township Trustees Sign.
- We had the Evergreen trees changed to a Red Oak tree on the sign which represents the predominant tree in the cemetery.

Trustee Oiler asked if there were any questions. Trustee Harris asked if the sign was separate. Trustee Oiler explained that the Trustees part of the sign is a separate sign that will either be above or hang below the Cemetery sign.

**Trustee Oiler made a motion to purchase the Cemetery Sign from WSOS sign shop in Freemont, Ohio in the amount of \$1395.00 which includes the large sign, the letters that would go above the bulletin board and the 4x4x8 green posts, seconded by Trustee Likley. Roll call: Harris, aye; Oiler, aye; Likley, aye**

Trustee Oiler mentioned that they were looking to reposition the sign near the flag pole so that it can be seen and so as to not inhibit the mowing of the cemetery.

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## Roads

Ron Oiler Reporting in Lee Evan's absence:

- We are awaiting a new battery for the tractor. Once it arrives we will have the tractor serviced and begin mowing for the season.
- We are awaiting language from Bill Thorne regarding the motor vehicle tax.
- Lee has been out cold patching areas in the road that need it.
- The legal ad for bids is in on the Fox Hollow project. Bids will be opened at the April 16, 2012 Trustees meeting.

Trustee Likley stated that he received an e-mail from Tom Kerris at the prosecutor's office that contained some of the same information that has already been received as well as a sample resolution.

## Zoning

Gary Harris Reporting in Matt Witmer's absence:

- Eight Permits were issued. Four were for buildings; two were for above ground pools, one for a picnic shelter and one for a room addition.
- North Coast Soccer- the site plan still is in need of correction. Matt sent it to the prosecutor's office to contact Mike Sweeney for corrections.
- Lesiak property update- Matt met with Agent Hoffman from the CSX police. He will take information back to his superiors to see how they want the situation handled. Agent Hoffman also spoke with Mr. Lesiak. Matt has also noted that there have been several additions to the existing barn structure that he cannot find permits for. He will be addressing this along with the other issues.
- Idle Aire has sent their drawings and package for hearing. It is scheduled to be here April 3, 2012 at 10:30am.
- During the BZA hearing on the 29<sup>th</sup> Matt noticed a section in our code that would preclude North Star Recovery Service from applying as a similar use. He has notified them of their options.
- Prosecutor Richter sent a letter to the person in violation on Mud lake Road and they are supposed to meet with Matt soon to rectify the situation.

Trustee Harris announced that the BZA granted a conditional use for TA Truck Stop for a Training Center located at the old Select Truck location across the street from the TA.

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## Fiscal Officer Report

Martha Evans Reporting:

- Bills to be paid in the amount of \$16,215.13: **Trustee Likley made a motion to pay the bills as submitted, seconded by Trustee Harris. Roll Call: Likley, aye; Oiler, aye; Harris, aye**
- Fund Status Investment \$517,581.76 Checking \$400,403.66
- Correspondence: Ms. Evans has not heard back from Prosecutor Thorne regarding the collection of shared taxes from the Creston Annexation. A letter was received from the Medina County Sanitary Engineer's office regarding Township and Village Clean up. The EPA charges a fee of \$4.75 per ton. This will make the fee \$32.25. This rate will be in effect until June 30, 2012.
  
- Resolution 2012-08 A Resolution to amend Permanent Appropriations for 2012 Fiscal Officer Evans alerted the Trustees that the Permanent appropriations needed to be amended before April 1, 2012 to include \$91,520.00 for the Buffham Road Project so that the money can be received and spent. This makes our appropriations \$1,041,979.41.  
**Trustee Oiler made a motion to adopt Resolution 2012-08, a resolution to amend permanent appropriations for 2012, seconded by Trustee Harris. Roll call: Likley, aye; Oiler, aye; Harris, aye**
  
- Resolution 2012-09. A Resolution to Authorize Transfer of \$2000 from General Fund to Cemetery Fund Per Section 5705.14-5705-16 For Appropriations Year Ending 2012  
**Trustee Harris made a motion to adopt Resolution 2012-09, seconded by Trustee Oiler. Roll call: Likley, aye; Oiler, aye; Harris, aye**
  
- Resolution 2012-10 A Resolution To Authorize Transfer Of \$15,000 From General Fund To Zoning Fund Per Section 5705.14-5705.16 For Appropriations Year Ending 2012  
**Trustee Harris made a motion to adopt Resolution 2012-10, seconded by trustee Likley. Roll call; Likley, aye; Oiler, aye; Harris, aye**

Trustee Likley asked what resolution 2012-05 was for as he did not have a copy and would like one. Fiscal Officer Evans stated that she would look it up and get him a copy.

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Fiscal Officer Evans asked the Trustees if they wanted to pass a Resolution to adopt Medicount Management to do our EMS billing. Trustee Likley stated that they should hold off on adopting that resolution as the date has changed from May 1 to August 13, 2012. He would like to do this in July. The other Trustees agreed.

Trustee Oiler announced that Westfield Center's Farmer's market will be holding a Farmer's market in the park. It will begin on Memorial Day and run on Thursdays from 12:00pm to 4:00pm through October 25, 2012. All necessary permits have been obtained.

### Minutes

March 5, 2012 **Trustee Likley made a motion to approve the minutes as amended, seconded by Trustee Oiler. Roll call: Oiler, aye; Harris, aye; Likley, aye**

March 19, 2012 **Trustee Oiler made a motion to approve the minutes as presented, seconded by Trustee Harris. Roll call: Harris, aye; Likley, aye; Oiler, aye**

### Old Business

Cell Tower: Trustee Likley reported that he did respond to the third party that had posed an offer to the Township but has not heard back from them as of yet. He did forward a newsletter that he received from Unison containing industry information regarding cell towers to the info link today. Trustee has had no other communication with American Tower. The Township's initial lease was through AT&T. There is an addendum that states that AT&T established the tower and then directly thereafter sold the lease to American Tower. American Tower is the current lease holder and is the company that pursued a purchase both last year and earlier this year. Trustee Likley briefly explained the terms of each offer and stated that at that time it was the decision of the Board not to pursue the purchase offer by American Tower, therefore legal counsel has not prepared any contract language or started any negotiations. The board decided to keep this topic open until they heard back from Unison. Trustee Likley stated that he would communicate to them that the board was interested in what they had to offer. It was decided that they would table this topic until the first meeting in May to give Unison ample time to respond.

Muskingham Watershed Debris Removal Program: Trustee Likley reported that this program is being looked at as a result of the flooding that was seen last spring along Garman Road and due to the requests of residents in that area to have the Township get involved. The Muskingham Watershed Conservancy District has a new program that targets debris removal. Trustee Likley forwarded the application and information to the rest of the board upon receipt. In speaking with Boris Slogard who is the head of the MWCD, it was suggested to get the Medina

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Department of Soil and Water involved in this effort. Mr. Slogard also agreed to come in and speak with the Board of Trustees about this program. Trustee Likley spoke with Christine Fazio who is the Director of Medina County Emergency Services, Mike Salay of the County Engineers office and left a message to speak with Jeff VanLoon of the Medina County Department of Soil and Water. All agencies have said that they are very supportive of this program and the Township's effort to apply for debris removal in the Garman Road area but have yet to make any kind of financial commitment. Trustee Likley stated that in looking at the Medina County Tax Maps he could zoom in on the aerial view and actually see blockages along the stream as it winds through the area. The area being discussed is a relatively large area and would require extensive cleanup. Trustee Likley stated that it is unknown who would do the work at this point and he still feels he has some research to do prior to having a company come in to give the Township an idea of what kind of financial undertaking this project would be. He also felt that at some point it may require a joint meeting of all agencies involved. He would like to have this project well underway by years end but has no idea at this point how long it would take.

North Leroy Road Intersection: Trustee Likley restated the Village of Westfield Center and Westfield Group's interest in this intersection. He prepared a letter that he forwarded to the rest of the Board and would, if it is acceptable, like to get their signatures so he can deliver it to the Village at their meeting tomorrow evening.

### New Business:

Nothing to report

### Announcements:

Zoning Commission regular meeting and continuation of public hearing for TA Truckstops will be on April 10, 2012 at 7:30pm.

Board of Trustees next regular scheduled meeting will be on April 16, 2012 at 7:00pm.

Zoning Commission will have a continuation of the public hearing for Swimming Pools and Wind Energy Language on April 24, 2012 at 7:30pm.

### Public Comment:

Chuck Nichols 5484 Seville Road: Has been experiencing flooding since last year that now seems to flow over the road and close it almost every time it rains. The water is coming across a neighboring farmer's field through his back yard and across the road. The Trustees explained that as it is a county road, Mr. Nichols could contact Mike Salay at the Medina County Engineer's office. They may be able to help where the water goes across the road. Anything outside of the road right of way however is the property owner's responsibility. The Trustees advised the resident that his best course of action was communication with the neighbor. The

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Resident explained that he wrote the neighbor a letter over a month ago and has had no response.

**Trustee Oiler made a motion to adjourn at 7:50pm, Trustee Likley seconded. Unanimous**

Approved April 16, 2012